



student
ministry



LCBCchurch.com

facebook.com/lcbc56
facebook.com/lbcjcrew
facebook.com/lbccircl3



essentials

the essentials

for production



student
ministry

 contents**1** **Something Huge****3** **Staff Information****7** **Big Picture**

Why
How
What

13 **The Win**

The Win
4 Ways of Acceptance

17 **3 B's**

Be Prepared
Be There
Be Engaged
Rules

23 **Policies**

Safety
Emergencies
General

29 **Understanding Students**

Physical
Mental
Emotional
Social
Spiritual
Needs from Adults

34 **Notes**

SPIRITUAL understanding

- 5th&6th Grade**
 - discovering personal morals, ethics and values
 - faith becomes personal and applicable in daily life
 - very inquisitive
- 7th&8th Grade**
 - will start questioning abstract aspects of faith
 - beginning to let go of handed down faith
 - wants and needs to know how to live for Jesus TODAY
 - aware of guilt and falling short
- 9th-12th Grade**
 - spiritual truths processed through cluster
 - questioning parental hypocrisy
 - needs to make it their own
 - making their own way spiritually

NEEDS from adults

- emotional safety
- 5th&6th Grade**
 - help controlling their actions, patience
 - encouragement and frequent affirmation
 - clear guidelines and limitations
- 7th&8th Grade**
 - help in developing good, positive friendships
 - space to question and push back
 - rules and boundaries
 - permission to be in process, patience
- 9th-12th Grade**
 - trust, both given and received
 - acceptance for who they are and where they are at
 - gentleness in guiding them
 - someone who listens and understands

**EMOTIONAL** understanding

- see their feelings as unique to only them
- 5th&6th Grade**
 - over dramatic
 - self-indulgent
 - extremely lovable
- 7th&8th Grade**
 - fluctuate between emotional extremes
 - beginning to feel deeply about things
 - very ego-centric
 - doesn't think how behavior will affect others
- 9th-12th Grade**
 - tend to exhibit stability but are uncertain beneath the surface
 - friends are the emotional backbone to coping
 - new things are filtered through friends and how they view themselves
 - guys tend to shut down emotions or appear flat, girls tend to exhibit emotions, but are reluctant to reveal too much

SOCIAL understanding

- friendships are growing in importance
- introverted when uncomfortable, extroverted when comfortable
- 5th&6th Grade**
 - sensitive of appearing different than others
 - does not want to be considered a child
- 7th&8th Grade**
 - becoming more autonomous
 - more aware of how they are perceived by others
 - awkward socially
 - friends become increasingly important
- 9th-12th Grade**
 - friendship clusters determine world view
 - aware of how they are perceived by others
 - socially exclusive
 - does most things in groups

The biblical story starts with a God who looks into an empty chaos and sees potential. Out of that chaotic potential a good world was created. God is famous for taking things that seem to have nothing to offer, seeing potential in it, and then forming it into something great. This is exactly what Student Ministry is all about. We have been entrusted with the raw potential of hundreds of lives that God longs to do something great in.

It is our desire that students we work with and love will become *fully devoted followers of Jesus*. This journey towards knowing Jesus is not one to be done alone — this is where you come in. As a leader in the Student Ministry, you have committed yourself to something huge. You are joining a team of adults who believe deeply that students have the capacity to love God with all their hearts, souls and minds and to love others like they love themselves.

As you work with these students, joining God in the work He is doing in them, you will be stretched, challenged, inspired and blessed. Investing into the lives of students is a wild ride. But the reward is that you will help shape this raw potential into an incredible future of walking with Jesus.

Thank you for your commitment,

LCBC Student Ministry Staff



PHYSICAL understanding

- puberty begins
- 5th&6th Grade**
 - need physical activity, love to play
 - growth spurts
 - awkwardness
- sexuality is developing
- 7th&8th Grade**
 - hormones kicking in
 - weight gain
 - physically awkward
- sexuality is developing
- 9th-12th Grade**
 - hormones are in full bloom
 - maturing at different rates
 - ego-driven, new abilities equals new arrogance

MENTAL understanding

- sees the world in black and white
- 5th&6th Grade**
 - are not rigid, change their minds quickly
 - dislike the unknown
 - extremely concrete thinking
- starting to ask a lot of questions
- 7th&8th Grade**
 - jumps to conclusions
 - can start to reflect more deeply
 - able to start thinking in abstract ways
- self reflection leads to self righteousness
- 9th-12th Grade**
 - number one felt need is acceptance
 - number one drive is independence
 - unrealized need: interdependence

 staff
information



abigail
conrad Middle School Events Coord.
abigailconrad@lcbcmail.com
717-653-6266 ext. 1385

chad
herman Middle School Director
chadherman@lcbcmail.com
717-653-6266 ext. 1359

jason
dilissio Harrisburg Campus
Student Ministry Director
jasondilissio@lcbcmail.com
717-558-9800

jason
mitchell Next Generation Pastor
jasonmitchell@lcbcmail.com
717-653-6266 ext. 1230

janice
burkhart High School Events Coord. & Admin.
janiceburkhart@lcbcmail.com
717-653-6266 ext. 1271

jen
martin Student Ministry Volunteer Coord.
jenmartin@lcbcmail.com
717-653-6266 ext. 1316

jon
matyi Middle School Producer
johnmatyi@lcbcmail.com
717-653-6266 ext. 1389



understanding
students

Physical • Mental • Emotional • Social
Spiritual • Needs from Adults



GENERAL

① Approved Leadership

- All potential leaders must go through an application process.
- Approved leaders must complete a New Leader Orientation.

② Driving

- Do not drink alcohol 12 hours prior to driving.
- A valid PA driver's license and car insurance is required.
- Follow all traffic rules.

③ Parental Consent

- Parental consent is required to spend time one-on-one or to participate in group activities.

④ Discipline

If a student's behavior is disruptive, take the following steps:

- 1• Discuss his/her behavior one-on-one in love and encourage better choices. If behavior persists, follow step 2.
- 2• Discuss his/her behavior with another leader present, preferably your co-leader, in love and encourage better choices. Explain if the behavior persists, disciplinary actions will follow. If behavior still persists, inform the Student Ministry staff.
- 3• Disciplinary actions will be taken at the discretion of the Student Ministry staff in love.

john
wilkinson High School Pastor
johnwilkinson@lcbcmail.com
717-653-6266 ext. 1227

josh
varner High School Producer
joshvarner@lcbcmail.com
717-653-6266 ext. 1389

jordan
mellinger Worship Leader
jordanmellinger@lcbcmail.com
717-653-6266 ext. 1308

matt
parks Lancaster City Campus
Student Ministry Director
mattparks@lcbcmail.com
717-653-6266 ext. 1393

EMERGENCIES

① Inclement Weather

Cancellations are reported via the website (LCBCchurch.com), email, LCBC Manheim church office (653-6266) and/or the radio (WJTL FM90.3). Check before traveling.

② Injuries

- In case of injury, notify LCBC staff as soon as possible.
- First Aid kits are located in the production booth and at Guest Services.
- Call 911 immediately if an injury is life-threatening.

③ Fire

- In case of a fire or fire alarm, all leaders are to take control of their groups and evacuate the building as instructed.

④ Responding to a Threat or an Emergency Situation

- Notify LCBC staff immediately.
- Call 911 and give a detailed description.
- Keep track of your students and keep them calm.
- If possible, quietly evacuate the building and find a safe place.
- If the threat is too close to evacuate, lock the doors and hide all students.
- Make the room appear empty, turn off light and be silent.
- Share just enough information with the group to keep them safe.

SAFETY

③ Physical Touch

- Physical touch is important in developing trusting relationships.
- Always err on the side of safety, especially with the opposite gender.
- Stick to “the basics” -- high fives, handshakes, side hugs and fist pounds.
- Physical touch should happen in a public space, never in private.
- Use your judgment to determine a student’s motive for your touch if consistently asking for physical touch.

④ Student Privacy

- Any personal information about students or parents/ guardians should not be shared with anyone outside Student Ministry team.
- To protect the students’ private documents should be shredded or deleted.

⑤ Attendance

- Students must remain in the designated areas until the event is completed.



Why • How • Where

SAFETY

① One-on-One Interactions

With Opposite Gender Student

- Leaders are NEVER to be alone with a student of the opposite sex.
- Students of the opposite gender expressing the need to talk should be encouraged to talk to their LIFE Group leader. If you must talk with them, it must be in a *ministry* setting and stay focused, maintaining appropriate physical touch and language at all times.
- When necessary, phone calls, emails, texts, etc. are for informational purposes.
- If a student of the opposite gender is last to leave to an event, ask a leader to stay until they are picked up.

With Same Gender Student

- You must have parental consent to spend time one-on-one. Make an attempt to greet parents and remind them of your plans when picking up or dropping off.
- Always have accountability. Your co-leader or LCBC staff must know the date, time, location and purpose. (ex. call, leave a voicemail or email)
- Meet in public places: restaurants, malls, coffee shops, student's house (with parents at home), school events, etc.
- Never meet in private places such as bedrooms, secluded park areas, parked cars, etc.

② Student Interactions

- Have parental consent for students to participate in a planned group activity.
- Inform the LIFE Group Coordinator by email or phone before any activities.
- Students must stay with a leader at all times.

WHY we do what we do • mission

Student Ministry's mission is to lead students towards becoming *fully devoted followers of Jesus Christ*.

HOW we will move towards our mission • values

Our intention is to see students live out the mission as they *Gather, Connect and Serve*.

Gather

Believers, past and present, have gathered together to worship, learn from scriptures and hear from God. At these large group gatherings, students get a sense that they are part of something bigger than themselves.

Connect

Life is not designed to be lived alone. As students connect into relational environments they experience accountability, ask questions, receive care and develop lasting friendships. Students are involved in LIFE Groups allowing caring adults to invest in their spiritual journey and guide them.

Serve

Faith expresses itself in action. God is putting the world back together again through Jesus and has called students to join Him. Students are regularly involved in serving the community through InsideOut projects.

WHERE students end up @ Manheim

As students grow and move through our Manheim Campus environments, they should gain a deeper understanding of what it means to function as a part of the larger church body.



Where we want students: 5th and 6th graders should be in 56 during weekend gatherings.

Desire: Students will make a smooth transition into Student Ministry and feel safe to engage in LIFE Groups.

Why: The foundations of their faith need to be built now.



Where we want students: 7th and 8th graders should be in JCrew during weekend gatherings.

Desire: Students will connect with other middle school friends in LIFE Groups.

Why: Friendships are important to middle schoolers. Forming God centered friendships make all the difference in their journey with Jesus.



Where we want students on weekends: High schoolers should do two things on weekends: serve and worship with the larger church body.

Where we want students mid-week: Wednesday nights at 7pm students are encouraged to be a part of the Circl3 gathering, to connect with other high schoolers.

Desire: Students will begin to feel a sense of connection to the larger church.

Why: Many students drop out of church after high school. The best way to confront this is to give them a chance to be active in the life of the church through participating in the main gathering and serving.

 policies

Safety • Emergencies • Crisis • General

WHERE students end up @ Harrisburg & Lancaster City

As students grow and move through our Harrisburg and Lancaster City Campus environments, they should gain a deeper understanding of what it means to function as a part of the larger church body.

JCREW **Where we want students:** 5th-8th graders should be in JCrew during weekend gatherings.

Desire: Students will connect with other middle school friends in LIFE Groups.

Why: Friendships are important to middle schoolers. Forming God centered friendships make all the difference in their journey with Jesus.

CIRCL3 **Where we want students on weekends:** High schoolers should do two things on weekends: serve and worship with the larger church body.

Where we want students mid-week: Wednesday nights at 7pm students are encouraged to be a part of the Circl3 gathering, to connect with other high schoolers.

Desire: Students will begin to feel a sense of connection to the larger church.

Why: Many students drop out of church after high school. The best way to confront this is to give them a chance to be active in the life of the church through participating in the main gathering and serving.

RULES for the tech booth

- Only scheduled people should be in the booth.
- No distractions during a rehearsal or gathering (leave the books, computers and iPods alone).
- Communication is essential: Call all cues even if it feels unnecessary.
- All personal items need to leave the booth after each gathering. This includes tech sheets, food items and any other items you brought with you.
- Tech Directors turn off and cover all equipment after the gathering.

BE there

Weekly Gatherings

When you are scheduled to be a part of the gathering it is important to have you there. The gathering will suffer without members of the Production Team. If you are unable to be there on your scheduled gathering please find a replacement and inform the Production Coordinator within 48 hours of scheduled time.

Quarterly Trainings

These quarterly training are designed to be rallying events providing relevant training and to keep leaders connected.

Student Ministry Leader Retreat - Accelerate

This is an annual retreat for all leaders in Student Ministry. To keep our vision aligned, this retreat is a priority.

BE engaged

Production Team members play an important role in shaping the environment. Our goal is to have the Production Team assist in making students feel accepted. Production Team members are to interact with students before, during and after the gathering.

Be engaged with the team.

Be engaged with the gatherings. The most important thing going on is the gathering. Please pay attention to all cues and the directors, so the gathering can go as smoothly as possible.



All Student Ministry leaders commit to the 3 B's as a way to stay focused on caring for students with excellence.

BE prepared

Review Planning Center before the gathering

Planning Center provides Production Team Members with an outline of the gathering. It is important to come to practice knowing the basic details of the gathering.

- Review planning center 48 hours prior to the gathering.
- Familiarize yourself with songs and activities.
- Review the flow of the gathering
- Review and be able to say the Big Idea

Attend Rehearsal *(arrive 15 minutes prior to for setup)*

Manheim Campus Rehearsal Start Times:

56: Saturdays at 3:30pm **on band week rehearsal is at 2:30pm*

JCrew: Saturdays at 3:30pm

C3: Wednesdays at 5:30pm

Lancaster City and Harrisburg Campus Rehearsal Times:

JCrew: Sundays at 10:15am

C3: Wednesdays at 6:00pm

THE WIN on a weekend/wednesday night

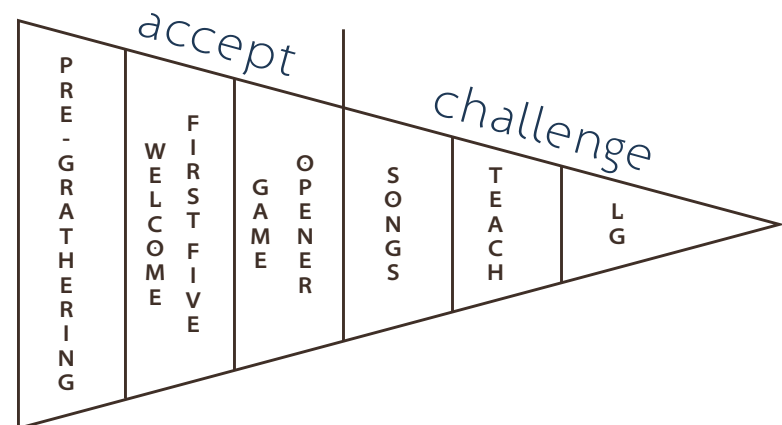
A win in Student Ministry is when students are **accepted** as they are and **challenged** to change.

*"You making her feel accepted might have changed her life."
- 8th grader, after bringing an atheist friend for the first time.*

Our Team That Accomplishes The Win:

- LIFE Groups - LIFE Group Leaders, Coaches
- Production - Media, Sound, Lighting, VPS, Emcee, Band
- Guest Services - New Student, Check-In Team, Host Team

Our Game Plan:



WHAT our priorities are • 4 ways of acceptance

We believe that if these 4 things happen to a student they have the best chance of feeling accepted.



① 10 Second Rule

Every student should experience a physical touch, a verbal touch and he/she should engage in some type of conversation with someone within the first 10 seconds that he/she arrives.



② 3 Conversations

Every student should engage in conversations with at least three different people before he/she leaves.



③ Don't Tell, Show

When a student asks you where something is we want to make sure that you don't simply tell a student where something is but you take them to it.



③ No One Stands Alone

When we see students by themselves we ought to make a point to engage them relationally.

 3 B's

Be Prepared • Be There • Be Engaged • Rules